

February 15, 2019

President of Japan Language Testing Association (JLTA)

Yoshinori Watanabe

Dear JLTA members,

We are pleased to announce that JLTA is going to introduce “senior membership” from the 2019 academic year. With this system, the membership fee will be reduced for senior members so that JLTA will be supported by a wider range of members. We believe that it will contribute to the further development of JLTA. The guidelines for senior membership are as follows:

#### JLTA Guidelines for the Senior Membership

##### 1. Senior membership qualifications

-A person who (a) is 65 years old or older on April 2 in the year when the application form is submitted and (b) does not hold a full-time or part-time position.

##### 2. Procedures for becoming a senior member

-Fill out the JLTA Senior Membership Application Form (see Form 1 attached), which verifies their age and their unemployment status.

-Submit it to the JLTA administration office by post.

Material for age verification: Copy of the page(s) of the document that can prove a member’s name and that they are 65 or older, such as a copy of a passport, driver’s license, health insurance card, or resident certificate. If an applicant would like to submit another type of document, email the JLTA administration office.

Address: Academy Center, 358-5 Yamabuki-cho, Shinjuku, Tokyo 162-0801

JLTA administration office

Tel: 03-5937-0249

Email: [jlta-post@bunken.co.jp](mailto:jlta-post@bunken.co.jp)

-Submission deadline: The end of May of the year when an applicant applies for senior membership. A new member needs to submit the document around the same time of JLTA membership registration.

##### 3. Annual senior membership fee : 5,000 yen (Annual regular membership fee: 8,000 yen)

1. Note

-When a senior member holds a full-time or part-time position, he/she needs to contact the JLTA administration office by the end of May of the same year. Otherwise, a senior membership is provided onward automatically and there is no need to resubmit the document.